



MANSFIELD PONY CLUB INC

MEMBERSHIP CONTRACT

2013



1. Pony Club is a voluntary youth organisation that encourages young people to ride and learn to enjoy all approved kinds of sports connected to horses, riding and the correct care of horses. Mansfield Pony Club (MPC) aims to be an inclusive club of which all members can be rightly proud, and therefore the expectation is that all members and their families contribute positively to the club. Respect and consideration for other members, instructors, facilities and equipment is expected at all times.
2. Adherence to the MPC by-laws, PCAV rules and the PCAV Code of Conduct are expected at all times. In addition, unauthorised use of MPC equipment and facilities, including the cross-country course, is expressly forbidden. Breaches of these conditions may result in disciplinary action, suspension or termination of membership in accordance with PCAV Handbook of By-laws rule 14.
3. Mansfield Pony Club Inc. places in order of significance:
 - i) The SAFETY of the rider
 - ii) The COMFORT of the horse
 - iii) The ENJOYMENT of the rider
 - iv) The PROGRESS of the combination.
4. Parent Involvement
 - 4.1 The assistance of parents/guardians is a condition of membership.
 - 4.2 Mansfield Pony Club Inc. is run and organised by the parents of the club. The club can only run effectively and efficiently with the support and involvement of all parents. Parents must be actively involved in rallies
eg: instruction, set up, pack up, gear check, cleaning, catering, lesson assistance.
 - 4.3 A roster for rally set-up and canteen duties will be included on the monthly rally plan. It is each family's responsibility to ensure their place is filled if they are unable to attend at their rostered rally/s. Changes are to be notified with Rally RSVP via website at least one week prior to the rally.
 - 4.4 Each rally requires equipment to be set up. Set up commences one hour prior to rally start time and all families (not just those rostered) are expected to help with this.
 - 4.5 Once the rally is over, all equipment will need to be put away. Again, all families are expected to help with this. The parents of the last group using any equipment will be responsible for pack-up of that equipment.
5. Special Events and Working Bees
Throughout the year Mansfield Pony Club Inc. organises special events/competitions that require help from families to set up, run and pack up. Along with the opportunity these events provide for our children to compete on their home ground and as a chance to showcase our club, these are major fundraisers for our club. Each family is expected to assist at these events and scheduled working bees.
6. The membership process is specified in PCAV By-law 13. Accordingly, joining and annual renewal is not an automatic right.
 - 6.1 All applicants must submit a completed and signed application form to the secretary, along with signed Membership Contract indicating acceptance of PCAV Code of Conduct. All applications will be presented for consideration by the committee. Subject to these rules, the committee will either grant admission to the club upon payment of the relevant fee or decline the application, in which case the applicant will be informed in writing and any fees refunded. In declining any application to renew membership the PCAV grievance procedure will be followed.
 - 6.2 Annual renewal. The membership year follows the calendar year with fees payable prior to March 31st. Annual renewal of membership is as per paragraph 6.1 above.
 - 6.3 Membership Waiting List. The Mansfield Pony Club committee reserves the right to "cap" membership if necessary. This decision will be made only after full discussion with the committee.
7. Attendance at rallies:
 - 7.1 Riders must notify via the MPC website link, direct email or telephone their intention to attend a rally. This is compulsory for group organisation – riders who have not notified their intentions may not be catered for in ridden activities if all spaces are filled, so may gain an unmounted attendance only. It is understood that intentions cannot always be carried out as planned and allowance will be made for changes if unavoidable and wherever feasible advised at the earliest time.
 - 7.2 It is a condition of membership that a parent or guardian of a member under 18 years of age be in attendance. This is a safety issue.
8. Mansfield Pony Club Inc. takes each families obligation seriously and expects that each family will honour its commitment. Consequently the performance of parents/guardians in this regard will be assessed when considering annual renewal of membership.
9. Grievance procedures are as per the PCAV Handbook of By-laws.
10. Any concerns about expectations should be discussed with our President, Secretary, Treasurer, DC or Chief Instructor before applying for membership.



MANSFIELD PONY CLUB INC
MEMBER DECLARATION
2013



Member Declaration

I agree to abide by the rules of the Pony Club Association of Victoria.

I acknowledge that horse sport is dangerous and that accidents causing death, bodily injury, disability and property damage can, and do happen.

I acknowledge and agree that neither the PCAV nor the organizers shall be under any liability for death, bodily injury, loss or damage which may be sustained or incurred by the applicant, as a result of participation in or being present at PCAV endorsed events, except in regard to any rights I may have arising under the Trade Practices Act 1974.

If required, I authorise appropriate emergency medical care as deemed necessary by medical personnel if permission is not available in a timely manner.

I acknowledge that I have read and understood the information provided with this membership form regarding Codes of Conduct and Privacy.

I give permission to NE Zone and PCAV to publish any appropriate photo or any other relevant information pertaining to my Pony Club activities. **Yes No** (circle response)

We have read and understood the above membership contract and the PCAV Code of Conduct and agree to comply.

Parent/Guardian: Signature

Rider: Signature **Date:**/...../20.....

Health of Horse (s)

I declare that the horse(s) that I bring to Pony Club will be in good health, eating normally and not showing any signs of respiratory disease during the last three days leading up to and attending. I give my authorisation for the Club or Event Secretary to call for veterinary inspection of the horse(s) in my care should they be showing signs of a respiratory illness at any time during the course of the activity/event. I agree to pay any veterinary fees incurred as a result of this veterinary examination.

Parent/Guardian: Signature

Rider: Signature **Date:**/...../20.....

Horse Activity/Event Declaration Waiver

I understand that due to diseases such as Equine Influenza, the Victorian Department of Primary Industries, or other State or Commonwealth government body, may restrict or prevent the movement of horses, vehicles and personnel for a period of time (Standstill). I acknowledge that a Standstill is a risk of participating in this activity/event and I agree to pay all costs or expenses incurred by the organising committee as a result of a Standstill.

Biosecurity Guidelines

I have read and understand the PCAV Biosecurity Guidelines as read on the website www.ponyclubvic.gov.au and I will act in accordance with these guidelines.

Parent/Guardian: Signature

Rider: Signature **Date:**/...../20.....



MANSFIELD PONY CLUB INC

MEDICAL INFORMATION

2013



Personal Details

First Name: Last Name:

Sex: Female Male Date of Birth: Age:

Vehicle/Float Reg No.:

Emergency Contacts

Full Name Relation:

Phone: Other:

Full Name Relation:

Phone: Other:

Health Cover Details

Medicare No.:

Do you have Ambulance Cover? Yes No Ambulance No.:

Do you have Private Health Cover? Yes No Fund:

Doctor Details

Private Doctor:

Phone:

Address:

Suburb/Town:

Health History [eg. Diabetes, asthma, heart condition, severe allergies, etc]

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I certify that the information given on this form is to be best of my knowledge a true account of my current physical condition.

Rider Name: Signature:

Parent/Guardian: Signature:

Medical Release

Member over 18 years

If emergency medical care is required for myself and if I, or an accompanying spouse or relative, am not able to convey permission in a timely manner, then the undersigned authorises appropriate emergency medical care as deemed necessary by emergency medical personnel, a physician or the medical facility providing treatment.

Rider Name: Signature:

Member under 18 years

If emergency medical care is required for my child.....

Parent/Guardian: Signature:..... Date: